



This is a detailed outline of fixes/changes included in this patch. This patch can only be applied if the current version is V2007.1.2231 or higher otherwise a CD version of V2007.1.NEW will be required. Please contact the UniLink Support Team on 03 9809 6600, press 1 for support should you require further assistance.

The release notes are a cumulative document and include notes for all modifications since the last CD release. Modifications in an earlier version are preceded with a ❖, new modifications are preceded by red ➤.

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SALES

Point of Sale

➤ Sales Breakdown Report

An NEW report option has been added to the Daily Transactions Report. This additional will provide a Sales Breakdown report at a SHOP level only. This report is divided into three parts:-

- Part1: Sales by Hour
(if run over multiple days, it includes multiple days transactions during the hour period)
- Part2: Sales by Prefix
(This will breakdown the sales based on your document prefixes and therefore advising what Sales are from Special Orders, Approvals, Layby's etc)
- Part3: Sales by User ID

Example of report

TIME	NET SALES	NET COSTS	\$ MARGIN	% MARGIN	NUMBER OF TRANSACTIONS	AVE VALUE PER TRANS	AVE ITEMS PER TRANS	NUMBER OF ITEMS SOLD	% OF SALES
09	788.85	411.19	377.66	47.87	4	197.21	1.75	7	100.00
10									
11									
TOTAL FOR SHOP	788.85	411.19	377.66	47.87	4	197.21	1.75	7	100.00
PREFIX	NET SALES	NET COSTS	\$ MARGIN	% MARGIN	NUMBER OF TRANSACTIONS	AVE VALUE PER TRANS	AVE ITEMS PER TRANS	NUMBER OF ITEMS SOLD	% OF SALES
None	690.00	376.35	313.65	45.45	1	690.00	3.00	3	87.47
APM	29.95	16.34	13.61	45.44	1	29.95	1.00	1	3.80
LBM	51.95	9.25	42.70	82.19	1	51.95	2.00	2	6.59
SPM	16.95	9.25	7.70	45.42	1	16.95	1.00	1	2.15
TOTAL FOR SHOP	788.85	411.19	377.66	47.87	4	197.21	1.75	7	100.00
USER	NET SALES	NET COSTS	\$ MARGIN	% MARGIN	NUMBER OF TRANSACTIONS	AVE VALUE PER TRANS	AVE ITEMS PER TRANS	NUMBER OF ITEMS SOLD	% OF SALES
BOOKSHOP	788.85	411.19	377.66	47.87	4	197.21	1.75	7	100.00
TOTAL FOR SHOP	788.85	411.19	377.66	47.87	4	197.21	1.75	7	100.00

❖ Sub-total discount

This can now be applied to 'zero-priced' items. Nett items will continue to have no further discount applied.

1. Open the **Point of Sale**
2. Sell items as required
3. Press F11[Subtotal]
4. Enter -10% (replace the 10 with the percentage required)
5. Tender as normal

❖ Lay-by Transactions

Multiple Lay-by transactions, where redemption and a deposit occur in the same transaction can no longer be done. BookNet requires that the carry forward button be used in these circumstances to ensure correct updates. To check if carry forward has been activated on the POS please do the following

1. Open **Setup > Shop Defaults**
2. Select the shop
3. Select Configure - Shop Options
4. Click on Miscellaneous folder
5. Click the red arrow to page 2
6. Ensure that the tick is set against 'Allow multiple transactions to be covered...'



A Carry Forward transaction is applied at the POS as follows:

1. Open the **Point of Sale**
2. Process a single Lay-by transaction (either a sale or a payment)
3. Press F11 to sub-total
4. Press F10 to Carry Forward
5. Repeat steps 1 to 3 until all lay-by transactions are completed
6. Click 'Pay total due'
7. Tender as normal

❖ EFTPOS Tender Button

The parameter to 'switch off' requirement to enter the credit card number at the POS now includes EFTPOS.

Register Reports

❖ BookNet now has a ***NEW*** feature whereby we can now automate our End of Week, Month and Yearly sales. There are two options to configure this. Please contact the support desk for an easy guide on how this can be done.

❖ The POS Register report has been enhanced to display a column for margin percentage.

MELBOURNE BOOKSHOP		MELBOURNE P.O.S. SUMMARY - DAY E-REPORT POS 20							Time: 14:44 Date: 14/08/2008					
UG708(17) ~2007.1.1531									Page: 1					
== SALES ==		= REFUNDS =		T O T A L										
Product Group	Qty	Net	ExTax	Qty	Net	ExTax	Net	<---Excluding Tax--->		Net	Tax	Total	AvgCost	Margin
								Gross	Discount					\$
20 GEN BOOKS	20	624.23		0	0.00		20	671.88	47.65	624.23	62.41	686.64	431.59	30.86
45 SEC PRODUCTS	1	18.14		0	0.00		1	18.14	0.00	18.14	1.81	19.95	13.45	25.85

Special Orders

- [Cust], When creating a customer using the [Cust] in Special Order screen, and manually entering Account number, now updates correctly when using a mouse rather than the Tab or Enter keys
- ❖ The special order screen now refreshes when adding a new code.

Direct Invoicing

- ❖ Special modifications have been made to speed up saving of invoices for those sites who have reported delays.
- ❖ Attention name now prints within Delivery Address (if available)



INVENTORY

- ❖ Kit contents
 When Circular Grouping is activated the contents of kits can be seen from Inventory Enquiry.
- ❖ Supplier Enquiry has been enhanced to allow more searching criteria
 When using the F1 functions and searching for a Supplier, a search can now be completed by using the supplier name, code or the first few characters of either.
- ❖ Publisher Enquiry has been enhanced to allow more searching criteria
 When using the F1 functions and searching for a Publisher, a search can now be completed by using the supplier name, code or the first few characters of either.
- ❖ Pack Size
 Pack size is now returned from Titlepage. This information is also available to view in the requisitions screens.

Enquiry

- Re-Order ex Sales
 The tick box is now available for use within the Inventory > Enquiry screen when creating titles using a Bibliographic tool.
- Last Year's Sales *now available*.
 A parameter now exists to include Last Year's Sales in the Inventory Enquiry screen. This parameter can be set by selecting Setup > Global Defaults > Inventory > Enquiry(1), select Last Year Sales in the Inventory Enquiry - optional display box, click OK and restart BookNet on all PC's for this change to take effect.
- Publication date now included on the pop-up Item Requisition screen
- Publication date now included on the pop-up Suggested Returns Screen
- ❖ When creating a title from a bibliographic source, the ISBN is now automatically selected
- ❖ Inventory Enquiry *Enhancement*
 An additional button has been included on this screen for users who would like to see more detail pertaining to an item's Sales, Purchasing, Receiving and Returns history.



Button required to be selected

OCTOPUSSY AND THE LIVING DAYLIGHTS [FLEMING IAN]
 Display Inventory History for the criteria below. You may make multiple selections by keeping the CTRL key depressed. After any change, press REFRESH to display.

Years	Shops	Transaction types	Refresh
2008 2007 2006 2005 2004	MS MELBOURNE SY SYDNEY	Purchase Orders Receipts SALES Sales Inv Sales Returns	Value Cancel

QUANTITY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2008	-	2	1	-	-	-	8	16	32	-	8	-	67
2007	-	-	-	-	-	-	-	-	-	-	-	-	-
2006	-	-	-	-	-	-	-	-	-	-	-	-	-



- ❖ Purchase Order Requisitions update
When using the Inventory enquiry or in the F1 quick enquiry screen, pressing the requisition button pops up a purchase order requisition screen. Clicking [Order] will update report codes and levels to the inventory record even if a zero requisition quantity has been entered.

Maintenance

- ❖ When creating a title from a bibliographic source, the publication date is now populated automatically.

Adjustments

- ❖ When creating a stock adjustment, a scanner file (.dat) can be imported where a large number of item codes require the same adjustment type (e.g. write-offs). Please contact the support desk for an easy guide.

Reports

- Sales by Period, margin on return items has now been corrected
- ❖ Stock listing CSV now includes the Binding and Edition fields.
- ❖ Bestsellers report added to Batch Processing
- ❖ Sales by Period report screen layout enhanced to include:-
 1. Option to print by summary
 2. Margin column added to detail or summary report
 3. CSV option now available
 4. Option has been added to print selection summary at end of report instead of on a cover page.
- ❖ Inventory Valuation report now includes supplier code in CSV and Supplier Code / Description on printed report when sorting by supplier.

Warehousing

- ❖ Picking Lists now print ISBN13.

ONIX / BISAC Importing

- Random text (ASCII code) included in title field has been identified as apostrophe (') or ampersand (&), this will now be replaced by correct characters.
- Semi Colon (;) in Authors will now also be ignored when doing an import.
- ❖ Dependent Product Groups / Categories can be entered correctly when editing items
- ❖ Known items are now available to have a requisition order placed against them when importing a new ONIX/BISAC file
- ❖ Known items, a checkbox now exists on the front screen should the user wish to update information when doing an import. For example Title, Publication date or Author details
- ❖ Comma Importing, a checkbox now exists on the front screen should the user wish to ignore the import of comma's in the Author field

BookTrack

- ❖ Issue replicated in V2007.1.2231 has now been corrected and BookTrack sales are being updated

PURCHASES

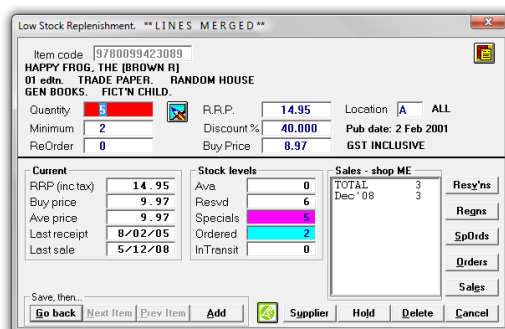
Purchases

- Re-Order ex Sales

A 'tick box' is now available for use within the Inventory > Enquiry screen when creating titles using a Bibliographic tool.

- Purchase Order, Item Review screen colour is now different for Ordered Quantity.

The screen has been enhanced so that the Special orders remain in the Pink colour but the Ordered box will now be displayed in a new colour: Cyan.



Low Stock Replenishment - ** LINES MERGED **

Item code: 9780099423089
HAPPY FROG, THE [BROWN R]
01 edn. TRADE PAPER. RANDOM HOUSE
GEN BOOKS. FICTN CHILD

Quantity: 5
Minimum: 2
ReOrder: 0

R.R.P.: 14.95
Discount %: 40.000
Buy Price: 8.97

Location: A ALL
Pub date: 2 Feb 2001
GST INCLUSIVE

Current		Stock levels		Sales - shop ME	
RRP (inc tax)	14.95	Ave	0	TOTAL	3
Buy price	9.97	Resvd	6	Dec '08	3
Ave price	9.97	Specials	5		
Last receipt	8/02/05	Ordered	2		
Last sale	5/12/08	InTransit	0		

Save then...
Go back Next Item Prev Item Add Supplier Hold Delete Cancel

- ❖ **EDI**

- **EDI Invoicing** *coming soon as a supplementary release*
We will advise via email as soon as this is available to all stores.
- **EDI Acknowledgement** *Enhancements*

 - Special Orders are now indicated by an * at the beginning of the ISBN
 - Option now exists to not print the Acknowledgement report
 - 13 digit ISBN now prints on the report



❖ Option to not send EDI, via an email client

As some sites have encountered difficulty in sending via an email client, an option now exists to send directly via your nominated mail server and no longer rely on your mail client. This will automatically CC to the sender's email address as confirmation of sending.

Additional parameters need to be set up as follows

1. Open **Setup > Global Defaults > General**
2. Select the **Email & Fax** tab
3. Click the red arrow to page **3**
4. Enter the **SMTP server name** as your ISP's mail server (e.g. mail.bigpond.com)
5. Enter the **Email address of sender** (your shop address)
6. Click **OK, OK**
7. Open **Setup > Global Defaults > Suppliers**
8. Select the **PacStream** tab
9. Select **Do NOT use Microsoft Outlook**
10. Click **OK**
11. Restart BookNet

❖ Purchase Order Assembly *Enhancement*

An additional button has been included on this screen for users who would like to see more detail pertaining to an item's Sales, Purchasing, Receiving and Returns history.



Button required to be selected

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	2008 2007 2006 2005 2004	ME MELBOURNE SY SYDNEY	Purchase Orders Receipts Sales - Inv Sales Returns										
QUANTITY													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2008	-	2	1	-	-	-	8	16	32	-	8	-	67
2007	-	-	-	-	-	-	-	-	-	-	-	-	-
2006	-	-	-	-	-	-	-	-	-	-	-	-	-



Receive Orders

- Back Order report *NOW Available* when concluding a Receiving Session

A tick box now exists to be able to print a Back Order report to print at the end of each receiving session on the Review Screen. This report will identify what outstanding Special Orders have not yet been received based on the Order numbers received within the session. If this report is missed we are not able to re-create. It must be ticked on at the time of concluding the receiving session.

MELBOURNE US300(45)		v2007.1.3030		SPECIAL ORDERS OUTSTANDING REPORT						Time: 10:19	Date: 30/06/2009	
Order raised	Purchase Order	Qty order	Qty recvd	Item code	Special Order	S/Ord Qty	Customer Account	Telephone Deposit	Report code	Date expected	Date advised	Despatch method
1/07/09	ORD0000586	2	0	9780750626781 ECONOMICS MADE SIMPLE [WHITEHEAD]	SPL0000232	1	10000 HEFFERNAN, SAMANTHA	03 98881077 \$0.00	(n/a)			AUSTRALIA POST

- Barcode Labels can now be printed at the end of a receiving session.

This has been parameterised and is required to be set via a global default.

- Click on **Setup > Global Defaults > Inventory**
- Click on **Receiving** folder
- Tick 'Print all barcode labels at end of receiving'
- Click **OK, OK** and restart BookNet on all PC's

- Invalid item code, now cleared

When an invalid item is scanned or entered an error message displayed, acknowledging this error will now clear the item code. This will now allow the user to create the item via maintenance or enquiry and then re-scan or use shift F4 to put the item back into the item receipt screen.

- ❖ Item Supplier is different to Ordering Supplier *Enhancement*

When receiving an order and the Supplier's item code is different to the ordering Supplier, BookNet will now allow the receipt of items ordered. A warning message is displayed to which the user can decide if they would like to continue.

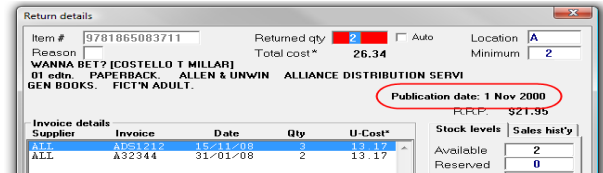
- ❖ [HOLD] issue in Receiving has now been corrected. Special Orders will be allocated as assigned when a session is resumed

Returns to Supplier

- Generated Suggested Returns Screen, shop codes drop down box now displays correctly
- Dependant Classifications (linking of Product Group, Category and or Types) are now included in Generating Suggested Returns
- Publication date now included in the Generated Suggested Returns listings



- Publication date is now included in the item review screen when creating a Return Request and/or Claim



- ❖ Item Supplier is different to Returns Supplier *Enhancement*

When creating a Return Request or a Claim where the item code Supplier is different to the ordering Supplier, BookNet will now allow the return of these items. A warning message is displayed to which the user can decide if they would like to continue.

Reports

- Outstanding Purchase Order report
 - now displays 13 digit ISBN
 - now includes Supplier Phone number and Account details

TEXTBOOKS

Picking Lists

- ❖ A new parameter has been included to provide an option to print a booklist order in full in portrait.

The parameters for this can be found as follows.

1. Open Setup > Global Defaults > Textbooks
2. Select the Picking List tab
3. Click the red arrow to page 3

Requisitions

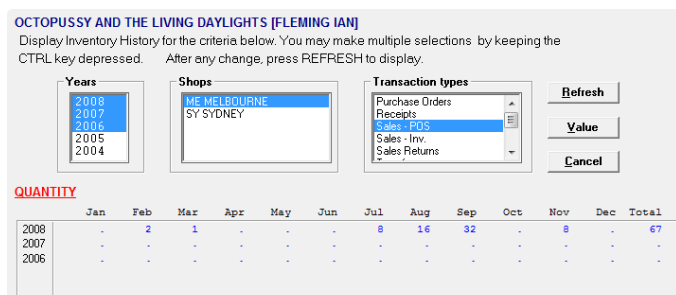
- ❖ Textbook Requisitions *Enhancement*

An additional button has been included on this screen for users who would like to see more detail pertaining to an item's Sales, Purchasing, Receiving and Returns history.



Click here

Screen appears →





SETUP

Database Purge

- An additional option has been added to the Inventory purge to ignore item type (e.g. Service items can now be purged)

HELP

- Help Menu has been changed to include a new Remote Support item as well as some changes in the line up.
 1. UniLink Support has now been renamed to On-line Support
 2. Remote Support is a *NEW* item added

See below a copy of the menu:-

